



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

1 September 2023

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 7th September 2023 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. online at Saltash Library.

Yours sincerely,

S Burrows
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford (Chairman)	J Dent	S Miller
J Brady	S Gillies	B Samuels
R Bullock	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs (Vice-Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Page 6)
6. Monthly Crime Figures.
7. Report by Community Enterprises PL12. (Pages 7 - 8)
8. Community Area Partnerships (CAP's) report for noting or matters arising.
9. Community Area Partnerships (CAP's) Action Points for Reports.
10. To receive a report on behalf of Safer Saltash.
11. To receive a report from Saltash Chamber of Commerce.
12. To receive a report from the Climate Change and Environmental Working Group.
13. To receive a report from Cornwall Councillors. (Page 9)
14. To receive an update on the future of the health care in Saltash and consider any actions. (Pages 10 - 12)
15. To consider Risk Management reports as may be received.
16. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
17. To receive and approve the Minutes of the Full Town Council Meeting held on 3rd August 2023 as a true and correct record. (Pages 13 - 22)

18. Finance:
 - a. To advise the receipts for July 2023; (Page 23)
 - b. To advise the payments for July 2023; (Pages 24 - 25)
 - c. Urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 31st July 2023 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
19. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Planning and Licensing held on 15th August 2023; (Pages 26 - 33)
 - b. Extraordinary Services held on 24th August 2023. (Pages 34 - 50)
20. To receive and note the minutes of the following Sub Committees and consider any recommendations:
 - a. Town Vision held on 8th August 2023; (Pages 51 - 55)
 - b. Library held on 22nd August 2023; (Pages 56 - 63)
 - c. Town Vision held on 24th August 2023. (Pages 64 - 69)
21. To receive a report on Saltash Town Council Draft Strategic Priorities and consider any actions. (Pages 70 - 71)
22. To receive an update on the Town Vitality Project and consider any actions or associated expenditure.
23. To receive an update on the Community Levelling Up Project and consider any actions or associated expenditure.
24. To receive a report on the Saltash Leisure Centre and consider any actions or associated expenditure. (Page 72)
25. To receive an update on the closure of Lloyds Bank and consider any actions. (Pages 73 - 85)

26. Planning:
- a. To note that Councillor Lennox-Boyd will vote upon the information before her at the meeting but in the light of subsequent information received at Cornwall Council, Councillor Lennox-Boyd may vote differently at that meeting.
 - b. To note that if Councillor Lennox-Boyd wishes to recommend opposite to the Town Council's view she will contact the Town Council by email. Considering time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the Officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next Town Council meeting. Members of the public may request, via the Clerk, to be copied into any correspondence.
 - c. Applications for consideration:

PA23/06426

Mrs Susan George – **The Vineyard Burr Hill Carkeel Saltash PL12 6NR**

Proposed 2 storey extension comprising entrance hall and boot room on ground floor with bedroom at first floor level.

Ward: Trematon

Date received: 11/08/23

Response date: 15/09/23

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Ryv3HSFG1FD00>

27. Consideration of License Applications: (Pages 86 - 97)

Premises Name and Address	Domino's Pizza, Unit 3, Burley Court, Pillmere Drive, Saltash, PL12 5FH.
Applicant	Domino's Pizza Westcountry Limited.
Application Accepted	16.08.2023
Application Type	Grant
Licensable Activities	Late Night Refreshment
Reference	LI23_004025
Representations Deadline	13.09.2023
Licensing Officer	Linda Edmunds

28. Meet your Councillors: The next scheduled meeting date Saturday 9th September 2023 outside Bloom Hearing, Fore Street.
29. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
30. To consider any items referred from the main part of the agenda.

31. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
32. To consider urgent non-financial items at the discretion of the Chairman.
33. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
34. Date of next meeting: Thursday 5th October 2023 at 7:00 p.m.
35. Common Seal:
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.